eHealth Ontario

ONE® NETWORK ENTERPRISE (WAN)

CIRCUIT REMOVE FORM

General Information

The removal of a ONE® Network Enterprise circuit typically takes ~**30 to 120 business days**.

1. Complete a separate form for each ONE® Network circuit requiring removal.
2. Complete all fields as specified. Fields marked with * are mandatory and required for initial processing.
3. Return the completed form to servicedesk@ehealthontario.on.ca or call 1-866-250-1554 for assistance.
4. Only enter business-related contact information on this form. A statement of confidentiality is included.

Site Information

Organization Name*:		Site Name*:		
Suite # - Street Number & Name*:		City*:	Province: ON	Postal Code*:
eHealth Ontario MSUID:		Current Location of eHealth Ontario Equipment:		
		Floor	Room name/number	Rack number
Earliest date circuit can be turned down (DD-MM-YY):		Latest date equipment can be collected (DD-MM-YY):		

Contact Information

Business Contact – Has the authority to make decisions regarding the eHealth Ontario circuit.
Technical Contact – Has technical knowledge of the eHealth Ontario circuit and can provide site access.

Business Contact

First Name*:		Last Name*:	
Telephone *(include. extension)**:	Cell*:		Email*:
Signature*:		Title*:	Date*(DD-MM-YY):

Technical Contact

First Name*:		Last Name*:	
Company Name *(if applicable)*:			
Telephone *(include extension)**:	Cell*:		Email*:

eHealth Ontario Equipment Retrieval

Please provide any special instructions for the retrieval of the eHealth Ontario equipment once the circuit has been disconnected. *E.g. where equipment is being kept, access instructions etc., contact information (if different from above contacts).*

Confidentiality

The information collected on this form will be treated in accordance with the terms and conditions of the eHealth Ontario Services Agreement including Section 8, Confidential Information, Privacy and Personal Information.