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# Connecting Ontario Clinical Viewer

Document Download Scenarios

Version: 1.0

# Table of Contents

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Table of Contents .....	ii
Downloading Documents.....	3
Viewing Behavior Scenarios.....	3
Scenario 1 (No Download Required for Internet Explorer and Chrome Browsers) .....	3
Scenario 2 (Using external plugin) .....	4
Scenario 3 (Download Required – for Internet Explorer Browser only) .....	6
Scenario 4 (Download Required – for TIFF files in Chrome Browser only).....	8
Privacy Disclaimer on Downloads .....	10
Viewing Behavior of different File Types.....	11

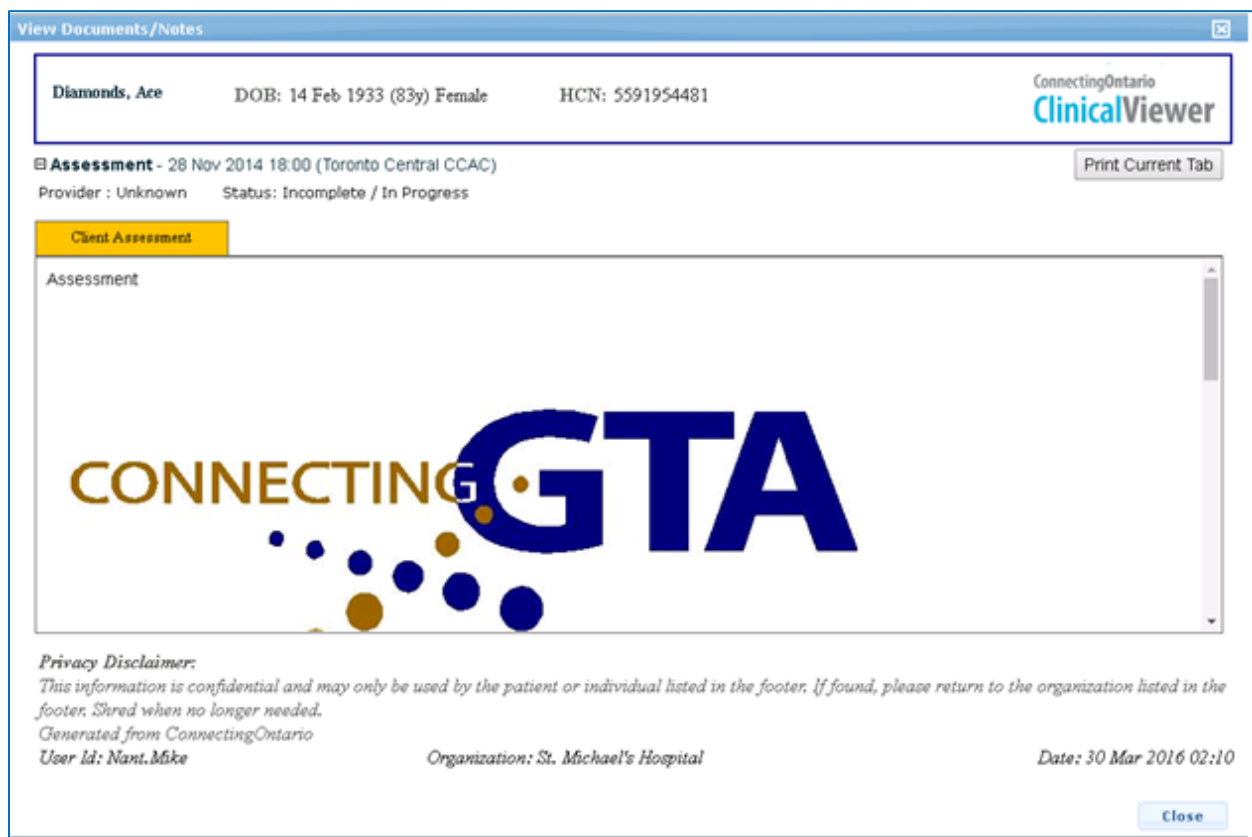
# Downloading Documents

This guide outlines four scenarios in which users of the ConnectingOntario Clinical Viewer can view and download patient documents, depending on the web browser used and the type of download file.

## Viewing Behavior Scenarios

### Scenario 1 (No Download Required for Internet Explorer and Chrome Browsers)

In this scenario, only one tab is displayed in the Document Viewer, and the document is displayed directly on that tab, as shown in *Figure 1*.



**Figure 1: Document Viewer for Scenario 1**



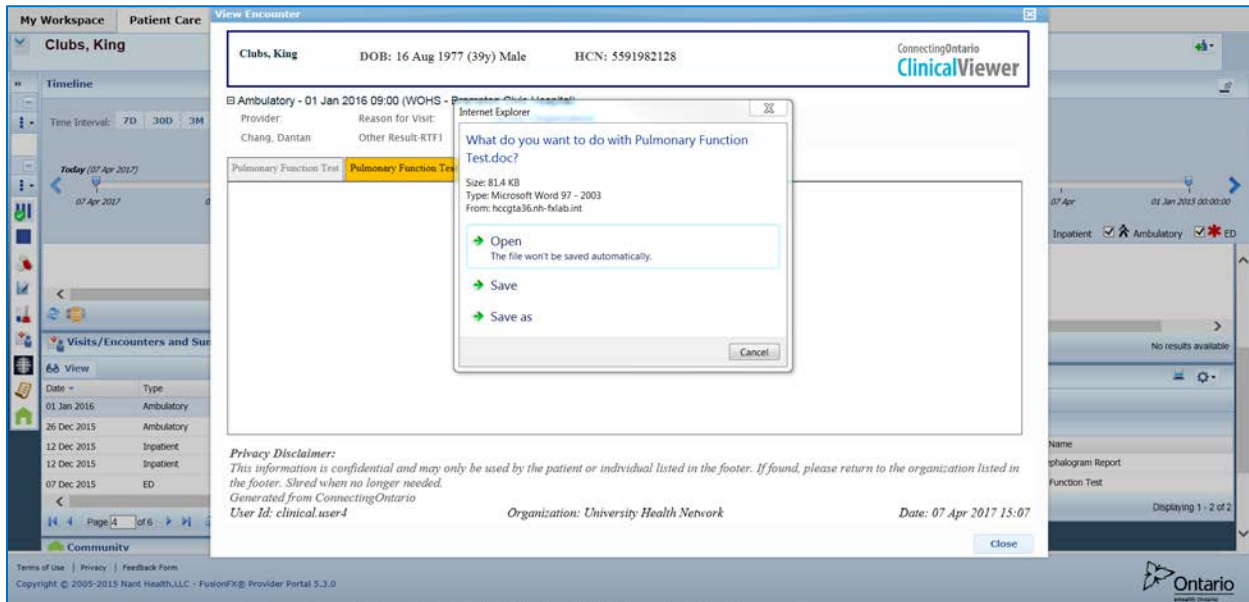
Figure 3 shows the second tab has been selected and the document is displayed.

The screenshot displays the 'View Documents/Notes' window in the Clinical Viewer application. At the top, patient information is shown: 'Clubs, King', 'DOB: 15 Aug 1977 (39y) Male', and 'HCN: 5591982128'. The 'ConnectingOntario ClinicalViewer' logo is in the top right. Below this, a note titled 'ED Triage - 08 Sep 2015 08:00 (WOHS - Peel Memorial Centre)' is visible, with 'Provider: Hamilton, Ashlyn' and 'Status: Preliminary'. A 'Print Current Tab' button is located to the right of the note. Two tabs are shown: 'ED TRIAGE' and 'ED Triage', with the latter being the active tab. The document viewer area shows a PDF document with a red Adobe Reader icon in the center. The viewer includes a 'resolver' header, a page indicator '1 / 2', and navigation icons (refresh, download, print). A 'Download' button is also present. At the bottom of the viewer, a 'Privacy Disclaimer' is displayed, followed by 'Generated from ConnectingOntario', 'User Id: FAKE.SAML1', 'Organization: St. Michael's Hospital', and 'Date: 22 Oct 2016 09:04'. A 'Close' button is located at the bottom right of the window.

**Figure 3: Document Viewer for Scenario 2, Second Tab**



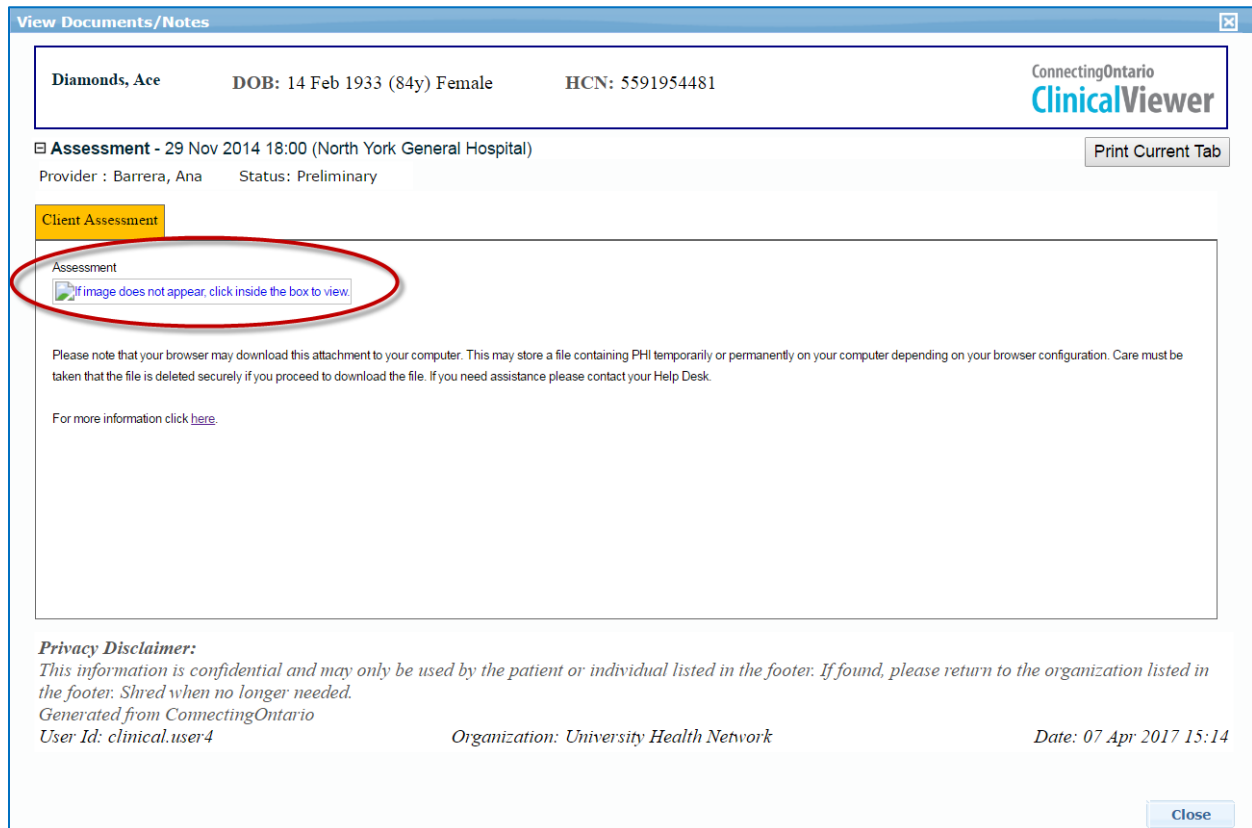
Clicking on the second tab prompts the File Downloader window, as shown in *Figure 5*, in which the user may be presented with the option to **Open**, **Save**, or **Save as**, depending on the security settings of the browser.



**Figure 5: Document Viewer for Scenario 3 (in IE11), File Download**

## Scenario 4 (Download Required – for TIFF files in Chrome Browser only)

If using a Chrome browser, the user is required to click on a link if the document image is not visible, as shown circled in red in *Figure 6*.

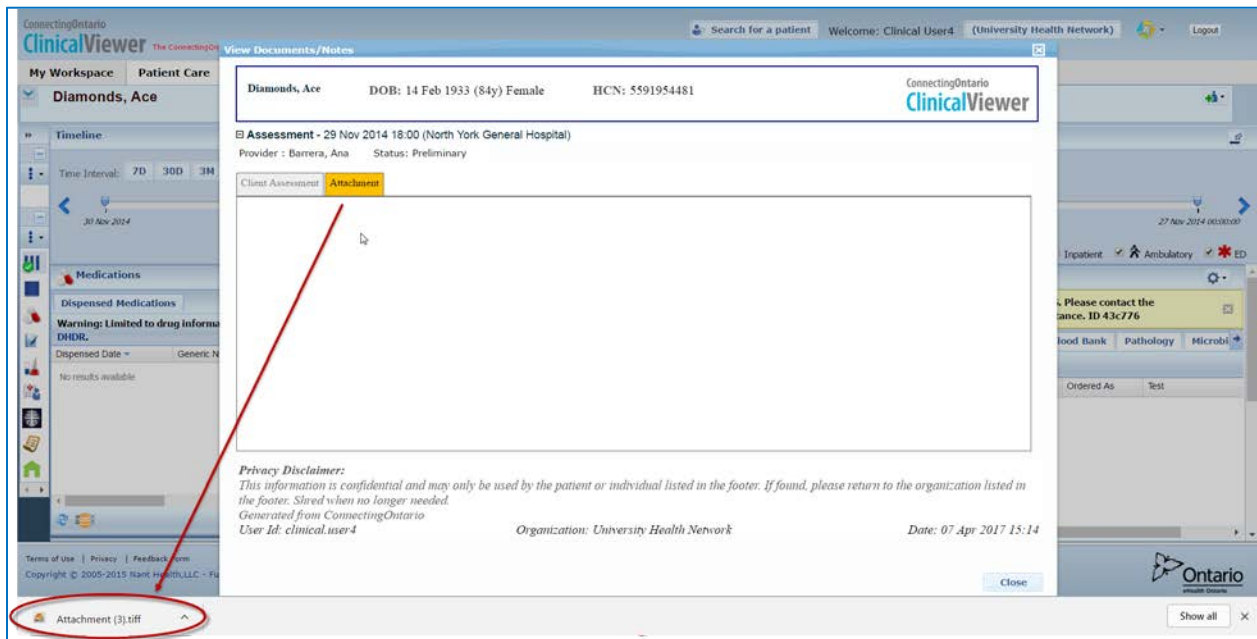


The screenshot shows a web browser window titled "View Documents/Notes". At the top, patient information is displayed: "Diamonds, Ace", "DOB: 14 Feb 1933 (84y) Female", and "HCN: 5591954481". The "ConnectingOntario ClinicalViewer" logo is in the top right. Below this, the document title is "Assessment - 29 Nov 2014 18:00 (North York General Hospital)" and the provider is "Barrera, Ana" with a "Preliminary" status. A "Print Current Tab" button is visible. The main content area is titled "Client Assessment" and contains a section labeled "Assessment" with a broken image placeholder: "if image does not appear, click inside the box to view." This placeholder is circled in red. Below the placeholder, there is a warning message: "Please note that your browser may download this attachment to your computer. This may store a file containing PHI temporarily or permanently on your computer depending on your browser configuration. Care must be taken that the file is deleted securely if you proceed to download the file. If you need assistance please contact your Help Desk." and a link "For more information click here." The footer contains a "Privacy Disclaimer" and metadata: "Generated from ConnectingOntario", "User Id: clinical.user4", "Organization: University Health Network", and "Date: 07 Apr 2017 15:14". A "Close" button is in the bottom right corner.

**Figure 6: Document Viewer for Scenario 4 (in Chrome), First Tab**



A second tab is then displayed as well as an Attachment file in the lower-left portion of the screen (circled in red in *Figure 7*). The user must click this in order to open the downloaded document.



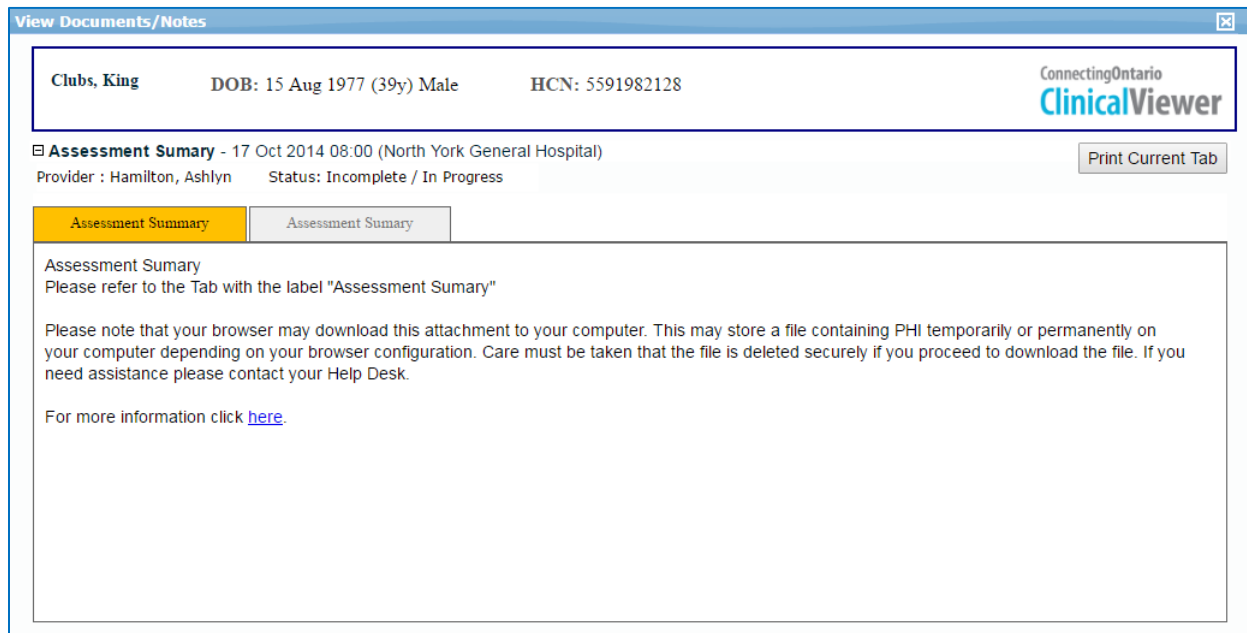
**Figure 7: Document Viewer for Scenario 4 (in Chrome), File Download**

## Privacy Disclaimer on Downloads

In cases where a document must be downloaded locally, a privacy disclaimer is displayed to the user on the initial tab as follows (Figure 8):

*Please note that your browser may download this attachment to your computer. This may store a file containing PHI temporarily or permanently on your computer, depending on your browser configuration. Care must be taken that the file is deleted securely if you proceed to download the file. If you need assistance, please contact your Help Desk.*

*For more information, click [here](#).*



**Figure 8: Document Viewer with Privacy Disclaimer for Downloading Documents**

The “here” link should open a new browser window and take the user to the following URL:

<https://www.connectinggta.ca/browserhelp>.

## Viewing Behavior of different File Types

As well as the type of browser used, the download functionality also depends upon the type of file the user is trying to view or download. *Table 1* outlines the scenarios that apply to each file type.

**Table 1: File Type Scenarios**

File Type	Internet Explorer	Chrome
JPEG Image	Scenario 1	Scenario 1
GIF Image	Scenario 1	Scenario 1
HTML Document	Scenario 1	Scenario 1
TIFF Image	Scenarios 1 or 4	Scenarios 4
PDF Document	Scenarios 2, 3	Scenarios 2, 3
DOC/RTF Document	Scenarios 3	Scenarios 3

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